

**MINUTES**  
**Eastern Connecticut Health and Medical Cooperative**  
**Board Meeting – April 23, 2020**  
**9:00 AM-Zoom Meeting**

**Members Present:** Nat Brown, Julie Pendleton, Deb Martin, Holly McCalla, Peter Nero, Jan Perruccio, Ian Neviaser, Kate Ericson

**Others present:** Mike Belden, Joanne Lund, Thomas Kowalchik

***Meeting called to order at 9:00 AM***

**Standing Agenda Items:** Discussion and Possible Action

**1. Agenda**

**2. Approve minutes of March 26 20, 2020:**

*Motion made by H. McCalla seconded by N. Brown to approve the minutes as written*

*Approved: 8-0-0*

**3. Financial Status Report**

- a. Net position is \$2,810,135– as of March 31, 2020 up slightly from last month
- b. Stop Loss \$301,000
- c. LEARN continues to work toward reconciling Clinton BOE medical claims, currently \$10-\$15k either way
- d. Year-over-year still up about 12% but lower than last month
- e. Dashboard in line with LEARN Financial reporting with net position of \$2.8 mil or \$3.4 with IBNR

**4. Update from Vendors, discussion and possible action:**

- a. Tom reviewed the details of the upcoming transition to Anthem. He provided a PowerPoint outlining the same.
- b. Tom and Lynn updated the Board about the meeting with the vendor
- c. Lynn will work with Cigna in plan review to assure only active plans go forward to Anthem.
- d. May 11 is the kick-off date. Lynn will send each member the timeline – expectations for the upcoming transitioning months.
- e. Nat inquired about the Minimum Value Plans. Lynn will include the plan in the email to each member.
- f. Tom indicated they will send along the following reports: Equal to or Better, Rx Disruption, Provider Disruption, and Cost Analysis
- g. Members will receive the census from Lynn. Each member should verify that individuals are in the proper group and the census is built correctly.
- h. Lynn indicated there will be individual Zoom meetings with each group to review Q&A as well as any concerns. She will set up individual meeting for each member with their Anthem Rep.
- i. Lynn will act as liaison between group and Anthem through the transition.
- j. Cards are to be received by July 1! Mailed by June 15.
- k. Tom will provide member list with ID card numbers for members to use as reference.
- l. Tom and Lynn will prepare letter to terminate service with Cigna as of June 30, 2020

- m. Review and discussion of Renewal Projection reports provided by Tom indicate \$1.6 mil added to revenues as part of the 5% increase.
- n. COVID-19 loss impact was discussed. Tom will share more on this next month. He did indicate that Connecticut impact was high but the industry impact was low. He predicts the claims will go down and return to normal; he does not expect a spike in claims. He will update monthly.

Tom indicated the Town of Clinton has chosen a different broker. Anthem will want official notification to cancel. Not in collaborative for medical; therefore, dental is termed as well. Who is responsible to let the Town know? Julie will contact the attorney to prepare the letter to Town of Clinton that we received the notice that they are leaving the collaborative effective June 30, 2020; therefore, they will lose both medical and dental insurance. Joanne will send invoices monthly.

### **Old Business**

#### **1. Informational Brochure and FAQ Sheet,**

Nat and Kate have been working on the brochure.

The FAQ will need to be changed to reflect Anthem as the new carrier.

It was suggested we simplify the brochure for easier web presence. They also suggest sending brochure with less detail directing them to the web site for more details. This would allow for less updates to the brochure allowing attention to keeping the web site current.

#### **1. Fiscal Agent Scope of Work**

Ian and Julie will continue to work on preparation of the RFQ. Kate provided a copy of the current contract between ECHMC and LEARN as the Fiscal Agent. Due to the current demands of each of the members: COVID-19, running distance learning and meeting demands it was agreed to leave as is. The committee agreed to table this item to next month's meeting.

### **New Business**

- 1. Process of transition was covered in more detail within the Update from Vendor section. In summary: Lynn will send scope and sequence to each member group, fact sheets, member census for both medical and dental, plan designs as well as the timeline and Anthems agenda.

*Motion to adjourn by N. Brown and I. Neviasser at 10:00 A.M.*

*Motion approved: 8-0-0*

Next Meeting –May 28, 2020 at 9:00 A.M. Zoom information will be sent via email.

Respectfully Submitted,  
Deborah Martin

